



MINISTRY OF SCIENCE AND TECHNOLOGY
INDUSTRIAL TECHNOLOGY INSTITUTE (ITI)

**BID NOTICE FOR
SECURITY SERVICE - SUP/SD/26/56**

NATIONAL COMPETITIVE BIDDING (NCB) PROCEDURE

Sealed Bids are invited by the undersigned from Security firms registered with the Ministry of Defense/Divisional Secretariat for the maintenance of Round the Clock Security Service of the ITI Premises at **363 Baudhaloka Mawatha, Colombo 07 and 503A, Halbarawa Gardens, Thaladena, Malabe** for the year **2026/2027**.

The selected service providers are required to enter into an agreement with ITI for a period specified by the ITI.

All eligible bids to be submitted with the bid security of **Rs. 300,000/=** (Three Hundred Thousand Rupees only) along with an unconditional guarantee obtained from a Commercial Bank approved by the Central Bank of Sri Lanka payable to the Director General of Industrial Technology Institute or Cash deposits to ITI.

Standard bidding forms will be available at supplies section, ITI, No. 503A, Halbarawa Gardens, Thaladena, Malabe on payment of a non-refundable payment of **Rs.8,000/-**. Tender forms will be issued from **04.03.2026. to 23.03.2026** between **9.00 am to 3.00 pm**. Those who download the Bidding Document from the Institute website should be submit a Bank Draft or Deposit Slip of non-refundable deposit along with the bid. The bids received without a Bank Draft or Deposit Slip will be rejected. Bank details as follows,

Name of the Account	- Industrial Technology Institute
Bank & Branch	- BOC -Torrington
	- Bank Deposits – A/c No. 2323303,
	- for online transfer: A/c No. 6889738
Invoice No/Bid No.	- SUP/SD/26/56

The completed bidding documents should be reached on or before **24.03.2026 at 10.00 am** under registered cover or could be deposited in the Tender Box available at **HR Department, Industrial Technology Institute, No. 503A, Halbarawa Gardens, Thaladena, Malabe**. Late bids will be rejected. The top left hand corner of the envelop should be noted as **Security Services – SUP/SD/26/56**.

Bids will be opened at the presence of the bidders' representatives who choose to attend in person at Industrial Technology Institute, No. 503/A, Halbarawa Gardens, Thaladena, Malabe, immediately after closing of bids.

Valid Certificate of Registration obtained from the Registrar of Public Contracts, as prescribed in Public Contract Act, No 3 of 1987, if the contract exceeds **five million rupees**.

For site visits & further details, please contact Supplies Section (**Tel:0112797314/0112797315**).

Related documents will be available free of charge in order to inspect at supplies section of ITI.

Bid document can be downloaded from the institute website of **www.iti.lk**

The final decision will be the decision of the procurement committee.

**Chairman
Department Procurement Committee
Industrial Technology Institute
No.503A, Halbarawa Gardens
Thaladena
Malabe.**