MINISTRY OF SCIENCE & TECHNOLOGY
INDUSTRIAL TECHNOLOGY INSTITUTE (ITI)

REGISTRATION OF SUPPLIERS AND CONTRACTORS FOR THE YEAR - 2027

Applications are hereby invited from reputed Suppliers/ Manufacturers / Institutions / Local Agents / Services / Contractors who wish to register themselves with the Industrial Technology Institute (ITI) for the Supply and Provision of under mentioned goods and services during the year 2027.

LIST OF ITEMS:

***Stationery**

1. All Stationery items

***Office Equipment**

2. Photocopy Machines, Fax Machines, Laminating Machines, Binding Machines, Cash Counters, Calculators

***IT Equipment**

3. Computers, Printers, Scanners and UPSs, UPS Batteries, Toners
4. Networking Accessories

***Steel Furniture and Office Furniture**

5. Filing Cabinets, Filing Cupboards, Racks, Cupboards, Tables and Chairs

***Wooden Furniture**

6. Office Furniture
7. Office Interior Decorations

***Electrical Equipment**

8. Air-conditioners and other related equipment
9. Deep-Freezers, Refrigerators, Washing Machine, Vacuum Cleaners
10. Power Generators
11. Electric Kettles, Water Filters, Heaters, Boilers etc.

***Communication Equipment**

12. Television, Video Recorder, Audio Equipment, Voice Recorder, Multi Media Projector
13. Communication Sets, Telephone Instruments, Network Cables
14. CCTV System, PABX, Intercom System and Servers / Services
15. Audio Visual Equipment & Consumables

***Electrical Goods and Accessories**

16. Bulbs, Wires, Cables, Switches, Plug Bases etc.

***Machinery & Tools**

17. Engineering and Carpentry Tools
18. Machinery and Workshop Tools

***Photographic**

19. Photography, Videography, Video Editing

***Building Materials and Hardware Items**

20. All building materials and Hardware items

***PVC Items and Bathroom Fittings**

21. Water Tanks, Water Pumps, Ball Valve, PVC Pipes and Fittings
22. Wall Tiles/Floor Tiles, Sanitary Ware and Bathroom Fittings
23. Manufactured Doors (Plywood PVC Doors)

***Timber**

24. Sawn Timber and Planks (Local & Imported)

***Laboratory Instruments and Chemicals**

25. All Laboratory Instruments and Equipment
26. All Laboratory Chemicals
27. All Laboratory Glassware

***Cleaning Materials**

28. Disinfectants, Soap, Industrial soap, Air fresheners, Tissue rolls etc.

***Safety Equipment**

29. Fire Protective Equipment, Safety Shoes, Gloves, Helmets, Goggles, Masks, Protective Helmets, Goggles and Eye fountains, etc.,

***Motor Vehicle spares**

30. Motor spare parts
31. Tyres, Tubes and Batteries, etc…

***Textile and Leather Products**

32. Cloth for uniforms, Protective clothing, Curtain materials, Grey Clothes etc…
33. Bedding (Bed sheets, Bed covers, Pillow cases, Mosquito Nets etc…)
34. Towel & Dusters, Serviettes
35. Raincoats, Belts, Caps, Boots etc,..

***Food and Refreshments**

36. Supply of Food and Catering Services
37. Supply of Water Bottles

***Printing & Binding Works**

38. Printing of file covers, Security papers, Envelops, Letter Heads, Booklets, Leaflets, Brochures, Annual Reports, Stickers, Visiting cards, Banners, Name Boards, Seal Cutting

***Equipment Repairs**

39. Repairs, Services and Maintenance of Laboratory Instruments
40. Repairs of Refrigerator, Deep Freezers, Air-Conditioners
41. Repairs of Computers, Printers, Scanners, Security Camera System
42. Repairs of Photocopiers and other Office Machinery
43. Repairs of Household Electrical Appliances
44. Repairs of Office Chairs, Furniture and Cushion Sets

***Vehicle Repairs**

45. Vehicle repair (Petrol/Diesel)
46. Vehicle services and Interior cleaning
47. Vehicle canopy, Cushion, Covers, Carpeting

***Hiring of Vehicles and Equipment's**

48. Hiring of Vehicles (Lorries/Buses/Vans/Cars/Gully Vehicles, Trucks etc…)
49. Hiring of Sound System ,Chairs, Tables, Marquees, Canopy and Tents, Flag Poles etc…

***Services / Contractors**

50. Translation Services (Sinhala, Tamil, English)
51. Rehabilitation of Roads , Landscape, Cutting of Trees, Garden Cleaning & Maintenance
52. Transport of Goods for Island wide (Courier Service)
53. Janitorial Service
54. Laundry Services, Cleaning of Office Curtains ,Sofa Cleaning (Cloth & Lather), Carpet Cleaning & etc…
55. Pest Control and Insect Control, Fire Extinguishers
56. Minor Contracts – Carpentry, Masonry, Painting, Welding, Electrical, Plumbing
57. Building renovation and repairing
58. Software & IT Services - Software Licenses, Cloud Services (Microsoft 365, Google Workspace, AWS, Azure), ERP/LIMS Software Development, Cybersecurity Solutions, Antivirus Licenses, Website Development & Maintenance, Mobile App Development
59. Green Energy & Power Solutions - Solar Power Systems, Solar Panels, Solar Inverters, Solar Batteries.
60. Digital Marketing, Social Media Management, Drone Photography & Videography, Photography Equipment Hiring
61. Event Management

INFORMATION AND CONDITIONS PERTAINING TO THE REGISTRATION AS SUPPLIERS - 2027

1. Suppliers/Contractors who are already registered with the ITI should re-apply for registration. The list for the year 2026 will become non-operative after issuing list for **2027.**

2. Applicants should submit Business Registration Certificate.

3. Applicants should have at least **three years' experience.**

4. VAT Registration certificate or VAT exemption certificate should be attached.

5. Every supplier should agree to provide credit facility for **at least one month.**

6. Applicants should submit letter of request to Director General, ITI, and mention relevant item/service. **Tel No.011-2797314/15 (Supplies Section)**

7. Application forms for **'Registration of Suppliers/Contractors for the Year 2027'** can be download from http://www.iti.lk

8. Supplier eligible for any number of items, separate application for each item.

Ex: 03 Computers, Printers, Scanners and UPSs
04 Networking Accessories

9. An amount of **Rs. 500.00** should be paid for each sub group as the registration fee. The Supplier who wish to register should be deposit the exact amount to be deposited at any branch of Bank of Ceylon (BOC) by cash only, also mentioned against the name of the organization category/items and wish to submit receipt to obtain the registration form. Bank details as follows.

- **Account Name:** Industrial Technology Institute
- **Bank & Branch:** BOC Torrington Square
- **Account No:** 2323303
- **Invoice No:** SUP/REG/2027 (for mention on payment slip)
- **Online Transfer A/C No:** 6889738

10. Perfectly filled form should send by registered post on or **before 11/12/2026.** Envelope top left corner indicate **"Registration of Suppliers/Contractors for the Year 2027"** and send to **Director General/CEO, ITI, No. 503 A, Halbarawa Gardens, Thalahena, Malabe**

11. Incomplete applications will not be considered.

Director General / CEO
Industrial Technology Institute
503/A, Halbarawa Gardens,
Thalahena, Malabe.